



ENISA short-term IT collaborator

The **European Union Agency for Network and Information Security (ENISA)** is searching for a collaborator to be involved in a project of reviewing and updating the electronic forms used by the Agency.

Responsibilities

The collaborator will be challenged to carry out the review, update and standardization of the electronic forms used by the Agency.

Requirements

Very good knowledge of English, both written and oral.

Excellent knowledge of MS Word (min version 2013), including creating and maintaining templates, and knowledge of InfoPath.

Knowledge of SharePoint will be considered an asset.

Information

Duration of project: approximately 2 months (Period: August/September/October 2015). To start ASAP

The work will be carried out at the ENISA premises in Heraklion (Science and Technology Park of Crete - ITE)

Details concerning the remuneration and the contract will be given at a later stage and before starting the collaboration.

Please send your CV in English to: Irene.BustosSepulveda@enisa.europa.eu (Tel: +302814409544) and Stamatina.Mantziou@enisa.europa.eu (Tel: +302814409542) referring in the subject of the email the following: "Short term IT collaborator".

Deadline for receiving CV: 9th August 2015 (midnight, Greek time)